

Keep Brazos Beautiful Board of Directors
Board Meeting Minutes
August 28, 2018, 5:30 pm
Keep Brazos Beautiful Office, 1713 Broadmoor Suite 302

Members Present: Dwayne Raymond, Debbie Clayton, Priscilla Garza, Reginald Walker, Allison Harrell, Kathie Hitt, Christi Johnson (via phone conferenced in).

Members Excused: Jesse Turner, Nancy Berry, Candilyn McLean, Venessa Garza, Jared Birkhead, Ron Schmidt

Staff Present: Hayley Frakes, Erin Stewart

- 1) **Call to Order – Kathie Hitt, President** – Meeting was called to order at 5:50pm
- 2) **Discussion/Approve June Meeting Minutes – Priscilla Garcia, Secretary** –Tabled for an email vote or vote at next meeting as minutes were not available.
- 3) **Financial Update and/or Approval of Financials – Debbie Clayton, Treasurer-** Delta Zeta donated over \$11K as part of a fundraiser. Cash flow will be over due to the unexpected donation, in addition to the donation staff salary is lower because the part time position was not filled and not all programs have taken place. It is recommended that the board submit ideas on how to spend the surplus.
- 4) **Programs Update – Hayley Frakes, Programs Manager**
 - Texas A&M Keep Brazos Beautiful Club – approval of association with club and name: after board discussion we will proceed in a different direction with this opportunity and allow KBB to be their resource to the university verses adding them as a club endorsed or extension of KBB.
 - Brazos Valley Children’s Museum Exhibit – approval of \$10,000 onetime surplus sponsorship- KBB will pass on this Exhibit and ask that they take KBB out of the equation for this project.
 - Litter Index Sign Up- The litter index is coming along and is open for signups.
 - New Website and Volunteering Overview- The new website is up and running. Will need all board members to submit their picture and a short biography. For our Volunteering overview we would like to send thank you cards to Volunteer groups such as Delta Zeta.
 - Rotary Club of Aggieland - \$360 check for trees- Each of the individuals who helped with the rotary donated \$15.00 per person to KBB.

5) Committee Reports/Business

- HR Policy Committee - Venessa Garza/ Allison- The HR Policy is nearly complete and should be sent out to the board via email within the next few weeks.
- Education & Scholarship – grants update money set aside for program has candidate for use
- Executive Committee - Kathie Hitt (Environmental Educator position update and recommendation for surplus funds for voting) Allison made a motion to pass the \$5,500 two-year increase. This was seconded by Priscilla Garcia. The motion passed.
- Nominating Committee – Kathie Hitt (2018-2019 Slate) We have received several applicants to add to the board. The committee will review these and present the ones they believe will fit the board’s needs.

Keep Brazos Beautiful Board of Directors
Board Meeting Minutes
August 28, 2018, 5:30 pm
Keep Brazos Beautiful Office, 1713 Broadmoor Suite 302

- 6) Other Business-** Applications for grants have been received if we have a surplus are we able to add more to the grants. It was brought to the board that one of the recipients of the recipients has requested an increase to the amount that they have received. It is recommended that if they would like to request additional funds that they submit a formal request for additional funds. Currently the board will approve the following: \$750.00 for school recycling bins and \$1,225 for grade I class gardens. Kathie made a motion to approve, Dewayne Seconded it. The motion passed.
- 7) Confirmation of day, time and location of next meeting - Kathie Hitt, President -** The next meeting will be September 25, 2018 at the KKB office at 5:30pm.
- 8) Adjourn - Kathie Hitt, President - Motion to adjourn** at 7:17pm was made by Allison and seconded by Priscilla.